



FORWARD PLAN OF KEY DECISIONS

1 February 2011 – 31 May 2011

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
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LEEDS CITY COUNCIL

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For the period 1 February 2011 to 31 May 2011

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Cemetery and Crematoria Charges To approve the increase in Cemetery and Crematoria Charges	Chief Recreation Officer	1/2/11	Executive Member, Funeral Directors	Delegated Decision Report	Director of City Development Richard.mond@leeds.gov.uk

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<p>Design and Cost Report - Proposed Essential Maintenance works to Woodhouse Tunnel (Phase 1)</p> <p>Approval to go out to tender for Phase 1 essential, safety critical maintenance works to Woodhouse Tunnel on the A58 (M) Leeds Inner Ring Road (IRR)</p>	<p>Chief Officer (Highways and Transportation)</p>	<p>1/2/11</p>	<p>Internal, Members, emergency services, local residents/businesses</p>	<p>Design and Cost Report</p>	<p>carolyn.walton@leeds.gov.uk</p>
<p>Horsforth Cragg Hill and Woodside Conservation Area</p> <p>The designation of the Horsforth Cragg Hill and Woodside Conservation area and the approval of the Horsforth Cragg Hill and Woodside Conservation Area Appraisal and Management Plan</p>	<p>Chief Planning Officer</p>	<p>1/2/11</p>	<p>Undertaken in June/July and November 2010</p>	<p>Report and Conservation Area Appraisal and Management Plan</p>	<p>Stephen Bairstow matthew.bentley@leeds.gov.uk</p>

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Chapelton Enterprise Network - Unity Property Services Ltd and Chapelton Development Trust Authority to incur expenditure of up to £307,500 on the above project	Director of Resources	1/2/11	Ward members, LEGI Programme Management Board	Design and Cost Report	neill.fishman@leeds.gov.uk
Business Growth Fund Authority to incur capital expenditure of up to £300,000 on the project	Director of Resources	1/2/11	Undertaken with LEGI Programme Management Board	Business Growth Fund, Design and Cost Report	neill.fishman@leeds.gov.uk
Morley Conservation Area To amalgamate and extend the Morley Town Centre and Morley Dartmouth Park Conservation Area into the Morley Conservation Area and adopt the Morley Conservation Area Appraisal and Management Plan as non-statutory planning guidance	Chief Planning Officer	1/2/11	Ongoing consultation since May 2008 with the local community, Ward Members, Morley Town Council and Other bodies	Report and Morley Conservation Area Appraisal and Management Plan	Director of City Development phil.ward@leeds.gov.uk

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Leeds Arena, Proposed Advance Works Authorise BAM Construction to undertake advance bulk excavation works on the Leeds Arena Project	Director of City Development	3/2/11	Executive Member Development and Regeneration, Arena Project Board, Assistant Chief Executive (Corporate Governance)	Report	Chris Coulson chris.coulson@leeds.gov.uk
Design and Cost Report - Highway Structures Capital Maintenance, Assessment and Strengthening 2011/12 Capital Scheme Number: 99508 Authority for the design and implementation of a programme of Highway Structures Capital Maintenance works comprising maintenance, assessment and strengthening works for 2011/12	Chief Officer (Highways and Transportation)	22/2/11	Internal, Members	Design and Cost Report	carolyn.walton@leeds.gov.uk

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Grants to Major Arts Organisations Approve levels of funding for a range of Arts Organisations in Leeds	Chief Officer Libraries, Arts and Heritage	1/3/11	Applications subject to scrutiny by appropriate officers	Executive Board Report	Chief Officer Libraries, Arts and Heritage catherine.blanshard@leeds.gov.uk
Long Term Supply of Burial Space Approve the masterplan for the site at Whinmoor Grange for consultation, including a 5 acre cemetery and proposals for a new cemetery at Elmete	Executive Board (Portfolio: Leisure)	9/3/11	Funeral Directors	The report to be issued to the decision maker with the agenda for the meeting	Joanne Clough joanne.clough@leeds.gov.uk
Gymnastics Training Scheme To agree arrangements to effect the transfer of the existing Leeds City Council operated Gymnastics Training Scheme to a new independent Gymnastics Club	Executive Board (Portfolio: Leisure)	9/3/11	Executive Member, Coaches and parents, City of Leeds Gymnastics Club, Leeds Metropolitan University, British Gymnastics and other key stakeholders	The report to be issued to the decision maker with the agenda for the meeting	Richard Mond, Chief Recreation Officer richard.mond@leeds.gov.uk

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ADS Review Decision about future arrangements for the provision of Design Services, following consultation on proposals for the cessation of Architectural Design Services	Executive Board (Portfolio: Development and Regeneration)	9/3/11	Staff, Trade Unions	The report to be issued to the decision maker with the agenda for the meeting	Christine Addison, Chief Asset Management Officer christene.addison@leeds.gov.uk
Move and Upgrade of the Urban Traffic Management Control Unit Move and Upgrade of the Urban Traffic Management Control Unit	Executive Board (Portfolio: Development and Regeneration)	9/3/11	Funded injection to the Capital Programme and Authority to Spend	The report to be issued to the decision maker with the agenda for the meeting	Chief Officer (Highways and Transportation) graham.robertson@leeds.gov.uk

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<p>Driving the City Forward: City Marketing, Supporting Investment and Engaging Business</p> <p>To approve the detail of arrangements to be adopted for the provision of a range of inward investment and city marketing functions as detailed in the report to Members of Executive Board on 15th December 2010.</p>	<p>Executive Board (Portfolio: Development and Regeneration)</p>	<p>9/3/11</p>	<p>With stakeholders and staff affected</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Assistant Chief Executive (Planning, Policy and Improvement) james.rogers@leeds.gov.uk</p>
<p>City Wide Weed Control Contract</p> <p>Award of a three year contract to the successful bidder for the control of broad leaf weeds and grasses in footpaths and hard areas along the public highway and selected housing sites</p>	<p>Chief Recreation Officer</p>	<p>21/3/11</p>	<p>Executive member for Leisure</p>	<p>Pre procurement business case, Evaluation Panel Outcome Report</p>	<p>Richard Mond, Chief Recreation Officer richard.mond@leeds.gov.uk</p>

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Submission of the Best and Final Offer for the New Generation Transport (NGT) Scheme Approval for the submission of the Best and Final Offer for the NGT Scheme to the Department for Transport (DFT)	Executive Board (Portfolio: Development and Regeneration)	30/3/11	Extensive consultation already carried out	The report to be issued to the decision maker with the agenda for the meeting	Andrew Wheeler andrew.wheeler@leeds.gov.uk
Asset Management Plan (including Community Asset Strategy and Carbon and Water Management Plan) Approval required	Executive Board (Portfolio: Development and Regeneration)	30/3/11	Equality Impact Assessment	Asset Management Plan (including Community Asset Strategy and Carbon and Water Management plan)	Director of City Development john.ramsden@leeds.gov.uk
Eastgate Redevelopment Project Alteration to existing legal documentation relating to the CPO and Development Agreement. Project update to be noted.	Executive Board (Portfolio: Development and Regeneration)	30/3/11	Exec Member, Legal Services, Corporate Finance	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development rowena.hall@leeds.gov.uk

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Investment Strategy for South Leeds Approval of the Investment Strategy for South Leeds and approach for incorporating appropriate proposals into emerging planning policy	Executive Board (Portfolio: Development and Regeneration)	30/3/11	Consultation undertaken with ward members and the community throughout the process of preparing the draft strategy	The report to be issued to the decision maker with the agenda for the meeting	Phil Crabtree, Chief Planning Officer phil.crabtree@leeds.gov.uk
Lotherton Hall and Estate infrastructure and service improvements To approve an injection to the capital programme and authority to spend on infrastructure improvements to Lotherton Hall and Estate fully funded through a prudential borrowing business case.	Director of Resources	1/5/11	Ward Members	Design and Cost Report	Director of Resources ed.mylan@leeds.gov.uk
Mercury Abatement - Rawdon Crematoria Authority to spend £1.65m on replacement Cremators with mercury filtration	Executive Board (Portfolio: Leisure)	18/5/11	Executive Lead Member, Funeral Directors	The report to be issued to the decision maker with the agenda for the meeting	Director of City Development martin.gresswell@leeds.gov.uk

NOTES

Key decisions are those executive decisions:

- which result in the authority incurring expenditure or making savings over £250,000 per annum, or
- are likely to have a significant effect on communities living or working in an area comprising two or more wards

Executive Board Portfolios

Executive Member

Resources and Corporate Functions	Councillor Keith Wakefield
Development and Regeneration	Councillor Richard Lewis
Environmental Services	Councillor Thomas Murray
Neighbourhoods and Housing	Councillor Peter Gruen
Children's Services	Councillor Judith Blake
Leisure	Councillor Adam Ogilvie
Adult Health and Social Care	Councillor Lucinda Yeadon
Leader of the Conservative Group	Councillor Andrew Carter
Leader of the Liberal Democrat Group	Councillor Stewart Golton
Leader of the Green Group	Councillor Ann Blackburn
Advisory Member	Councillor Jane Dowson

In cases where Key Decisions to be taken by the Executive Board are not included in the Plan, 5 days notice of the intention to take such decisions will be given by way of the agenda for the Executive Board meeting.

LEEDS CITY COUNCIL

BUDGET AND POLICY FRAMEWORK DECISIONS

Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be considered by Decision Maker	Lead Officer
Budget	Council	23 rd February 2011	Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of Resources
Council Plan	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	
Children & Young People's Plan	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of Children's Services
Council Business Plan	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Assistant Chief Executive (Policy, Planning and Improvement)
Crime and Disorder Reduction Strategy	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of Environments and Neighbourhoods
Development Plan documents	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of City Development

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Local Transport Plan	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Plans and alterations which together comprise the Development plan	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Youth Justice Plan	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of Children's Services
Licensing Authority Policy Statement	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Assistant Chief Executive (Corporate Governance)
Leeds Strategic Plan	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Assistant Chief Executive (Policy, Planning and Improvement)
Health and Wellbeing Plan	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of Adult Social Care
Economic Development Strategy	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Climate Change Strategy	Council		Via Executive Board	Report to be issued to the decision maker with the agenda	Director of City Development

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				for the meeting	
Leeds Housing Strategy	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of Neighbourhoods and Environment

NOTES:

The Council's Constitution, in Article 4, defines those plans and strategies which make up the Budget and Policy Framework. Details of the consultation process are published in the Council's Forward Plan as required under the Budget and Policy Framework.

Full Council (a meeting of all Members of Council) are responsible for the adoption of the Budget and Policy Framework.